

## T-AP Digging into Data Challenge Terms and Conditions for Applying for the Quebec FRQSC/FRQNT Supplement

Does your proposal involve human research subjects or data collected from human research subjects?                      YES      NO

If 'Yes', submit your proposal to your organization's Research Ethics Board.

By submitting the Digging into Data Challenge application, the applicant (project lead or co-leader) confirms that he/she:

- has read and understands the eligibility requirements of the funding opportunity;
- has provided complete and accurate information in the funding application and related documents, and has represented himself/herself and his/her research and accomplishments in a manner consistent with the norms of the relevant field;
- has ensured that any team members listed in the application have agreed to be included therein;
- is not currently ineligible to apply for or receive funding from the FRQNT or FRQSC or any other research or research funding organization by reason of a breach of the [Policy for the Responsible Conduct of Research \(FRQ\)](#), and that if at any time the applicant becomes ineligible, he/she will advise his/her institution's research grants office and SSHRC immediately in writing;
- will inform the FRQSC/FRQNT and the institution's research grants office immediately of any change in the nature of the research that may have an impact on certification or approvals;
- will inform the FRQSC/FRQNT and his/her institution's research grants office immediately in writing in the event of any change in eligibility status, and hereby authorizes the institution with which he/she is employed or affiliated to provide the FRQSC/FRQNT with his/her personal information for the purpose of verifying eligibility to receive funds from the FRQSC/FRQNT;
- agrees that, if awarded a grant, the project lead will use the grant only for the purpose for which it was awarded and will comply with all relevant FRQSC/FRQNT requirements as set out in the respective policies, procedures and manuals of the FRQSC/FRQNT, including the [Common General Rules](#);
- has read, understands and agrees to comply with the policies of the FRQSC/FRQNT, including the [Policy for the Responsible Conduct of Research](#), both in the submission of the application and in carrying out research funded by SSHRC;
- has read and understands the privacy policy and consented to the sharing of information as described in the [Canadian Funders joint addendum](#);
- understands that, for postsecondary institution applicants, research offices will, by way of FRQSC's secure site, be informed of the competition results pertaining to their applicants;
- understands that competition results will be communicated to the applicant by email;
- agrees with FRQSC/FRQNT use of the proposal summary for publicity purposes if a grant is awarded.

When co-applicants and collaborators are listed on an application, it certifies that they:

- also agree to the above; and
- agree that the Québec project leader will administer the grant supplement on behalf of the team.

By identifying a research or financial administrator, the institution approves the following:

The applicant (project lead):

- is affiliated with the institution or eligible non-academic organization;
- has the necessary time and facilities to carry out the activity;
- will notify the FRQSC/FRQNT of any changes during the tenure of the grant, including changes in the composition of the team, such as the addition of new co-applicants, collaborators, partners, etc.

The university or eligible non-academic organization:

- is willing to administer any grant received according to FRQNT/FRQSC policies, including the Common General Rules;
- agrees to take the necessary steps to ensure that machine-readable files or computer databases are preserved and accessible under conditions agreed to by the institution and the researcher;
- will release funds to the successful candidate once all necessary certification requirements and conditions have been met;
- will notify the FRQSC/FRQNT of any change in the grant holder's status during the tenure of the grant; and
- has verified that the budgetary estimates are in accordance with the university or eligible non-academic organization's rates and policies.

By submitting your application to the National Endowment for the Humanities, you are also confirming that, during tenure of the grant/award, you will comply with the terms and conditions of the grant/award.

I Agree

I Disagree

The applicant must also submit below a list of all co-researchers who will contribute to the intellectual direction of the proposed research that will be FRQSC-FRQNT funded, clearly indicating their affiliation and contact details. Do not include collaborators, assistants, students or consultants.

**Note:** Co-applicants should **only be included in this section if they have consented to participate on the team and to be listed on the application.**

Name of Project Lead (must be a social sciences, humanities, arts or literature researcher)

Signature \_\_\_\_\_

FRQSC PIN: \_\_\_\_\_

Email address: \_\_\_\_\_

Date \_\_\_\_\_

Name(s) of eligible Québec co-researchers for the Québec FRQSC/FRQNT Supplement (no signatures necessary) (Must include at least one natural sciences or engineering researcher):

Complete name _____ FRQSC/FRQNT PIN: _____ Date _____	Complete name _____ FRQSC/FRQNT PIN: _____ Date _____
Complete name _____ FRQSC/FRQNT PIN: _____ Date _____	Complete name _____ FRQSC/FRQNT PIN: _____ Date _____
Complete name _____ FRQSC/FRQNT PIN: _____ Date _____	Complete name _____ FRQSC/FRQNT PIN: _____ Date _____

Name of Research or Financial Administrator

Signature \_\_\_\_\_

Date \_\_\_\_\_

Note: Applicants are required to ensure that the research grant office scans the signed *Terms and Conditions for Applying* and forwards it, by email, to the FRQSC program officer Etienne Carbonneau ([etienne.carbonneau@frq.gouv.qc.ca](mailto:etienne.carbonneau@frq.gouv.qc.ca)) with a cc to the project lead identified above.